Harlem School of the Arts COVID-19 Safety Monitor

Harlem School of the Arts (HSA) seeks a COVID-19 Safety Monitor. This individual is responsible for monitoring and screening all individuals entering HSA facilities to ensure compliance with all health and safety protocols, including COVID-19 safety protocols.

This is an on-site, part-time position (approximately 12-16 hours per week) at Harlem School of the Arts at 645 Saint Nicholas Ave.

Responsibilities:
- Conduct daily health screenings of building visitors at entry
- Take temperatures of individuals entering the school
- Patrol school facilities and hallways ensuring that all visitors are in compliance with HSA’s health and safety protocols
- Ensure COVID-19 protocols are being followed
- Ensure protective masks are being worn by all staff, faculty, students, and visitors
- Issue verification stickers to college community members after daily screening and temperature check
- Available onsite. Required on-site schedule includes: Monday-Friday between 2:00 PM and 8:00 PM Saturday, part-time shifts between 8:00 AM and 6:30 PM

Qualifications:
- Must be fully vaccinated on first day of employment and maintain up-to-date COVID-19 vaccinations
- High school diploma or GED required
- Minimum one year of experience working with the public
- Prior experience in a customer service role is preferred
- Strong communication skills, both verbal and written

To Apply
To be considered for an interview, please email your resume to employment@hsanyc.org and include the subject line: COVID-19 Safety Monitor. Only those candidates whose qualifications most closely meet the position requirements will be contacted. No phone calls, please.
**Location**
Harlem School of the Arts is located at 645 Saint Nicholas Avenue in Harlem. The school is easily accessible via the A, C, B, and D subway lines.

**About Harlem School of the Arts**
Harlem School of the Arts enriches the lives of young people and their families through world-class training in and exposure to the arts across multiple disciplines (Art, Music, Dance, and Theater) in an environment that emphasizes rigorous training, stimulates creativity, builds self-confidence, and adds a dimension of beauty to their lives.